

MEMORANDUM FOR : See Distribution

FROM: [REDACTED]

Executive Officer/DDA

SUBJECT: Director's Reception
Director's Home/Naval Observatory
17 June 1978 - 1700-2000 hrs.

1. By 1400 hours, Wednesday, 24 May, we need names (including first name of both sponsor and spouse), grade and organizational unit of professional employees that would like to attend a reception at the Director's residence. You are asked to provide 6 names. The final list will be made up from those submitted.

2. The following will apply:

- a. A cross section of professionals.
- b. Office Directors should not attend but their Deputies should, if possible. (No more than one other supergrade officer.)
- c. Hours are divided from 1700-1900 and 1800-2000. (If individuals have a preference, please advise, otherwise they will be assigned one segment or the other.
- d. Invitations will be given and will be used for entrance into the Naval Observatory grounds.

3. For matters of convenience, the reception on 17 June (the first of four) will combine employees of DDA and DDO.

4. Because of relationship with other agencies with whom DDA officers have close contact, [REDACTED] should be invited to attend the reception on 9 July. Because of an invitation to a previous reception which was cancelled, [REDACTED] should be invited to attend the reception on 17 June.

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Distribution:

✓ ODDA	D/OS	D/OMS
D/OC	D/OP	D/OF
D/OTR	D/ODP	D/OL

ROUTING AND RECORD SHEET

DD/A Registry
File *Buildings + Grounds* -10

SUBJECT: (Optional)

Director's Reception

FROM: [Redacted]
Executive Officer/DDA

EXTENSION

NO.

DDA 78-2136

DATE

23 May 1978

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. Mr. Malanick

has seen

2.

3. Mr. Blake

has seen

4.

5.

6.

7.

Registry for file

8.

10.

12.

13.

14.

15.

Listed below are the various departments/agencies that will be represented at the four receptions given by DCI:

17 June - DDA - DDO
18 June - NFAC
DIA
ACSI
STATE
COMMERCE
DOE
NSC

8 July - DDS&T
NSA
IC (CT)

TREASURY
SECRET SERVICE
FBI

9 July - OLC
OGC
PUBLIC AFFAIRS
IC (RM)
SENATE & HOUSE STAFFS
IOB
OMB
DOJ

STATINTL